# Statewide Rollout Meeting
# Minutes
## January 11, 2002
**8:30 - 10:00am - Albemarle CR 1112**

**IPRS Statewide Rollout Meeting Attendees:**

Gary Imes, Chief, IT Section
Jean Revenew, IT Section
Bleecker Cooke, Maximus
Art Eccleston, Director's Office
Betty Cogswell, IT Section
Hampton Carmine, IT Section
Mark Robeson, Lee-Harnett
Jim Ryals, DIRM

Deborah Merrill, IT Section
Mary Tripp, Program Accountability
Shawn Holland, DIRM
Rick Olson, DIRM
Anita Curtis, IT Section
Cathy Bennett, EDS
Sharlene Brown, EDS
Paul Carr, EDS
Jan Carter, EDS

Absent: Susan Brown Ward, IT Section and Sharon Smith, Purchase and Contracts Section

**Introductions**
Jean Revenew, IT Section, Jan Carter, EDS, Paul Carr, EDS

1. **Review and Approve Minutes**
   Approved 12/14 minutes for posting. Betty emailed her revisions to the minutes of 10/19,11/2 and 11/30 to Anita and Rick this morning.

2. **Contracts (Sharon Smith)**
   Status of Fiscal Agency Contract – Contract is approved and signed. IPRS is now a production system.

3. **State Plan (Art Eccleston)**
   ⇒ Met with LOC yesterday. Legislators seemed pleased. Tara was pleased with IPRS development phase. Secretary is concerned about the staggering of implementation from the area programs (moving too quickly?).
   ⇒ There will be a meeting with County Commissioners Association next week.
   ⇒ The County Commissioners will make the final decision about which area programs will become LME's.

4. **Statewide Utilization Management (Mary Tripp)** It is going rather smoothly.
   ⇒ Some of the Early Intervention (EI) services were not getting prior approval causing them to be denied.
   ⇒ Denials never get to IPRS, per Shawn.
   ⇒ We need consistent and seamless service codes per Betty. The policy for prior-approval needs to be consistent across the 2 systems. Mary will check into this issue.
   ⇒ Shawn and Betty will send Mary and Art procedure for codes.

5. **HIPAA Compliance (Susan Brown Ward) – absent-**
   ⇒ President signed an extension to October 16, 2003 (EDI only) per Mark Robeson.
   ⇒ Per Bleecker, The MMIS+ rebid will start circulating pieces of the RFP for review. They will set up very brief review meetings. Goal is to have it done by end of February. Bleecker plans to have two pieces out next week.

6. **Implementation Planning (Betty Cogswell)**
   ⇒ Area Programs are to provide their first and second choices of implementation phase by January 31. Betty will immediately confirm the selections with the Area Programs. Betty will work with Gary to develop a proposal placing the AP's into each of the phases. The proposal will be presented to the Implementation Steering Committee at the February 20 meeting.
   ⇒ The documentation of population groups, benefit plans and payment hierarchies have been posted to the web. Regarding terminology: Use "Target Population" rather than "Population Groups", and "Array of Services" rather than "Covered Services".

⇒ New MOA's - The "MOA team" (Gary Imes, Bob Duke, Jay Dixon, Rick DeBell, Sharon Smith, Rick Olson, Betty Cogswell and also SEC, DS-L and Barbara Moore) will create two new MOAs by redrafting the current MOA being used by the pilots. The MOAs will be effective from July 1, 2002 to June 30, 2003. One MOA will be written for the two pilots, the other for the AP's that implement IPRS during the September 2002 to June 30, 2003 timeframe.

⇒ Betty is making an IPRS presentation to Early Intervention staff 2 weeks from today in Burlington.

⇒ Betty is meeting with the WILDATA Users' Group on 1/28/02 at Southeastern Regional.

⇒ MIS Readiness of Area Programs (hardware, software)
   Hampton needs to review the AP surveys and follow-up with those that were not ready to determine their current status.

⇒ Gary would like Hampton to become a part of the MIS Forum.  ==Mark will "cc" Gary on the meetings so that Hampton can attend.==

**7. Issues for the IPRS Implementation Steering Committee.**
   The status of funding will be discussed again with the committee at the January 16 meeting.

8. **IPRS Operations Support  (Deborah Merrill)**
   ⇒ The Contract Enterprise Support Component Team has been formed and is headed by Jim Williams,  EDS
   ⇒ The IPRS development project core team is moving into an operational support mode.

**9. Training**
Training of Division staff on IPRS (DMH Financial Reports and Inquiries)
   Final date of 1/18/02 for first session, second session 1/23.

Training of Area Programs on IPRS/EDI transactions
   Shawn and Cheryl will probably do the training at the end of February in Raleigh (site unknown)

Consolidated meeting of Area Directors, MIS Forum and Finance Officers on Lessons Learned (on March 8)
   ⇒ Betty will be proposing to Carol Clayton of the NC Council that it be a 2-Part Session. First part will be a panel discussion with the pilot sites (i.e., Area Directors, MIS, Finance Officers, and clinical personnel) along with EDS and Division Staff. Questions raised during the first session can either be answered or placed on the list for the second session. The second part will be a Question and Answer session. Questions should be submitted in advance to the Council. Gary suggested a FAQ Session; he needs feedback. Anything the Division sends to the Council must first be channeled through the director's office.

**10. Other Meetings -**
   • **IPRS Implementation Steering Committee**     (3rd Wed. - 1:00pm       January 16
        **Hold harmless subcommittee** (as required)

   • **Division IPRS Workgroup**                    (Alternate Tues. - 3:00pm) January 22

   • **MMIS - IPRS Governance**                     (Quarterly - 3:30pm)       January 14

**Next Meeting**

**January 25, 2002, 8:30am, Albemarle CR 1112**